



Regular Board Meeting Minutes March 17, 2020 7:00pm

Supervisor	Jim Sipe
Supervisor	Dan Peine
Supervisor	Doug Wille
Treasurer	Leo Nicolai
Clerk	Molly Weber

This meeting was called to order by Jim Sipe, supervisor at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Doug Wille made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

Deputy O'Meara – wanted to confirm we received Census information to hand out. Make sure there is a lock on the website when filling it out online and make sure you do not give out information like your social security number and such.

Doug Wille stated that he talked to Angie Neibur about the clerk or treasurer position. Doug said her and Jeanne Werner need to talk so Angie can learn more about it. We will address this again in April to finalize the positions since Leo Nicolai turned in his resignation effective 3/20/2020 but is willing to help us out during the transition of roles.

ROAD REPORT

- Question about trying out a patch of recycled asphalt – This was discussed and Jason Otte said it is hard to re-blade it on the road so it will not re-work well, over time we will get holes and they will not re-work well. He said it is very hard to fix it once it is laid down. Also the supply is hit or miss depending on the year if it is available or not. The downfall would be: if you put it down and it doesn't work-then what? It also wears down over time and it is hard to get the old to work with the new.
- Discuss contract – expires April 20, 2020 – Otte Excavating's contract is on Jim Sipe's computer so he will make changes to it and we can sign it next month. Minnesota Law states that it is \$175,000. per contract. Mowing is paid by the hour and is not on the contract. Jim Sipe wants Anderson Rock to charge us for the gravel and not Otte Excavating.
- # for 2020 for Otte Excavating – this was given to Jim to put with the new contract.
- Dan Peine had a request from Dennis Beissel that on the southeast corner of 250th and Hogan that we find the culvert. Jason Otte will check it out and line up locates for gas and fiber optic if needed.

PLANNING COMMISSION SYNOPSIS

Nothing to report since March meeting was cancelled since nothing on the agenda.

OLD BUSINESS

- Jim's Draft of the Temporary Permit to Exceed Road Restrictions – will define who is doing it, dates, route to take, what they are hauling, etc. As long as it is not multiple loads and supervisor can approve this. Jim will email it to the supervisors so they can print some out.
- Special meeting with Troy Gilchrist regarding Clustering – had discussion with Planning Commission 090919 – previous discussion was about Agricultural Retail Sales~don't want a "Bachman's" to have huge retail sales in the township. Section 611, page 6 Seed dealers in the township-retail sale-30% should cover like a "Bachman's" in the proposed change. 3/29/20 Molly Weber emailed this to the Planning Commission to review one more time and let them know he can attend the meeting if need be to explain it.
- FAQ Permit Process/Permit Process Addition to the Website (coversheet or explanation as separate document) – work in progress

NEW BUSINESS

- Chris-College City Builders-612-849-0029-addition @ 8970 250th Street - chris@collegacitydesignbuild.com ~ Chris did not show up to the meeting.
- Mark Regensceid – 507-302-9519 – add residential 50 x 80 pole shed to existing garage @ 27490 Rochester Blvd, Randolph, MN ~ Mark has 1.98 acres and wants to add onto his shed 50 x 80-removing the existing small garage and chicken coop. Mark was told he could have a total of 4.5% of his total acres in out buildings. The existing shed is 40 x 50 so the total would be 125x50=6000 square feet allowed. 86240 square feet / 6000=.069 so 6.9% which is too big since it can only be 4.5% of the total acres. 86240 x 4.5%=3900 square feet. He now has 2000 square feet. He will need 3 acres on one PID#. He could ask for a variance or build on his mom's lot but then it would have to be in her name. Mark can build up to 35 feet only. The house and garage do not factor into the 4.5%. **Jim Sipe made a motion for a building permit to expand the current shed not to expand beyond a total of 3880 square feet of buildable shed. The other garage and chicken coop will go away and is contingent on the Building Official's approval. Dan Peine seconded it. Motion carried.**
- Dakota County Township Officer Spring Meeting is Saturday March 21, 2020 at the Extension Office in Farmington @ 9am ~ **CANCELLED DUE TO CORONAVIRUS ~ FYI**
- Road Groom Manufacturing Letter ~ FYI

- Supervisors to sign time sheets for Election Judges for March 3, 2020 Primary Election reimbursement from the state – this was done during the signing of the checks part of the meeting.
- Motion missed in minutes of Budget and Audit Meeting 021820 about splitting of State of Minnesota checks – **Jim Sipe made a motion to split the Minnesota State checks by the Levy split. Doug Wille seconded. Motion carried.**
- Motion missed in November 19, 2019 Minutes – **Jim Sipe made a motion that was previously made in the November 2019 Town Board minutes. Dan Peine seconded. Motion carried. ~ Jim Sipe made a motion to move \$60,000. from the General Fund to the Road and Bridge Fund for covering the remainder of the year. Doug Wille seconded. Motion carried.**
- Sign Officer List for MN Association of Townships – Molly to mail back – this will be done and sent back in April.
- Spring bids – chloride, gravel and road maintenance (see Roads above for road maintenance)
 1. Envirotech – bid was submitted – 3/29/20 Molly Weber emailed them letting them know the Board decided on another vendor
 2. Quality Propane – bid submitted. After some discussion it was decided to go with Quality Propane. **Jim Sipe made a motion to use Quality Propane for chloride for 2020. Doug Wille seconded. Motion carried.** 3/29/20 Molly Weber emailed Mark Austin letting him know they were chosen and requested information how their process works and requested to get on their schedule for the end of May or early June. Jason Otte will send Molly Weber a list of what addresses they will cover. Chloride form will need to go on the website so Molly Weber will send it to Jim Sipe for a final review.
 3. Anderson – **Jim Sipe made a motion to award buying rock from Anderson Rock and Lime. Doug Wille seconded. Motion carried.** 3/29/20 Molly Weber emailed Anderson to let them know. Darren keeps the price down for Hampton Township since we let him do it last year. Leo Nicolai suggested mixing rock more if needed. Per Jason Otte, Darren said if need be they can fix Lewiston this year to donate a few loads cause of the crushed rock last year.
- Resident letter about semi-trucks using township road 4875 222nd between Hwy 50 and 52 as short cut – anything without a sign is 5 ton. Load restrictions are on. Since it is a public road we can't stop them, the sheriff would have to. 3/29/20 Molly Weber emailed the resident letting them know this.

OTHER BUSINESS-Board Members Only

- JPA Pump Maintenance – this was reviewed since we received bills for the 2019 JPA Pump Maintenance and the 2020 Pump Maintenance. 3/18/20 Molly Weber emailed Emily Gable from Dakota County for an explanation on this since according to the Joint Powers Agreement, The Township Officers Association is designated as the Fiscal Agent for the Municipalities to collect the annual payments so we were confused why she was sending a bill from the County. Emily responded that it was an oversight on her behalf. She will not charge us twice as she keeps a spreadsheet of those who have paid. Going forward 2021 and beyond invoices will not be sent to the townships from Dakota County.
- Recycling at the Township – Jim Sipe requested that Molly Weber contact Janet Otte to see if the waste service can drop off a recycle bin outside for us.
- Randolph-Hampton Fire Contract – Doug Wille presented the new contract adding sections. It is just a revised copy for the Chair and Clerk to sign. We pay sections 1-34 to them and sections 35 and 36 are paid to Cannon Falls Fire.

Doug Wille made a motion to approve signing of checks 5991 to 6014 and a motion to approve the claims list. Dan Peine seconded. Motion carried. Checks were signed.

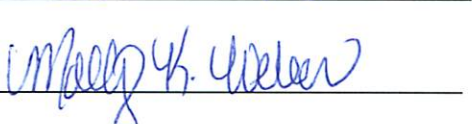
Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year. Molly send Janet an email 3/29/20.

ADJOURNING OF MEETING

Doug Wille made a motion to adjourn the meeting at 8:25pm. Jim Sipe seconded. Motion carried.

Date Signed: 4/24/20

Supervisor: 

Clerk: 

HAMPTON TOWNSHIP TREASURER'S REPORT

March 2020, (April 21, 2020 Meeting)

BEGINNING BALANCE:**\$220,013.03****RECEIPTS:**

J. Dawson – Permit	\$ 76.00
D. Peine – 2019 Filing	2.00
J. Sipe – 2020 Filing	2.00
Dakota County 2019 Conservation	1,027.12
Dakota County – Aggregate tax	177.17
ICS Account Interest	<u>18.51</u>
TOTAL RECEIPTS:	\$1,302.80

DISBURSEMENTS:

Election Judges	\$ 2,126.33
L. Nicolai – Treasurer Qtrly	1,179.22
D. Peine – Supervisor Qtrly	277.05
J. Sipe – Supervisor Qtrly	131.02
D. Wille – Supervisor Qtrly	327.56
M. Weber – Clerk Monthly	1,439.18
Cannon Falls – Fire Protection	4,381.86
Randolph Hampton Fire Protection	33,928.29
Dept. of Labor 2019 Bldg. Permit Surcharge	364.50
Dakota Cnty Assoc. Townships	
2019 JPA Pump Maintenance	1,089.00
Dakota Cnty. Environmental Resource	
2020 JPA Pump Maintenance	999.00
No. Cannon River WMO 2020 Mbrship Dues	4,891.28
Otte Excavating – Road Work	4,231.85
M. Rauchwarter – Website	60.00
Cannon Falls Beacon – Legal Ads	117.00
B. Svien – Permit Fees	97.50
Century Link – Phone	92.45
Safety Deposit Box	<u>22.00</u>
TOTAL DISBURSEMENTS:	\$55,755.09

ENDING BALANCE:**\$165,560.74**

Checks Not In: (5) \$1,749.59

Checks Shown Out of Checking, but NOT shown off ICS Acct: \$39,489.37

3/31/2020 Statements Balance: \$165,560.74 +\$1,749.59 +\$39,489.37= \$206,799.70



Jim Sipe, Chair

04/21/2020



Leo Nicolai, Treasurer

04/21/2020